

REED CITY PUBLIC LIBRARY
Minutes of the Board Meeting
Monday, June 24, 2013

Members Present:	<u> X </u>	Christine Cox, President
	<u> </u>	Open, Secretary
	<u> X </u>	Mary Neal, Board Member
	<u> X </u>	Phil Noreen, Vice President
	<u> X </u>	Deb Adsmond, Trustee
	<u> X </u>	Nadine White, Treasurer
City Council Representative:	<u> X </u>	David Bisbee
Township Representatives:	<u> X </u>	Barb Schneider, Cedar Township
	<u> </u>	Char Oden, Green Charter Township
	<u> </u>	Kim Venema, Hersey Township
	<u> X </u>	Jacqui Gerould, Lincoln Township
	<u> X </u>	Kay Lux, Pinora Township
	<u> </u>	Linda Stieg, Richmond Township
Library Director (ex-officio):	<u> X </u>	Heather Symon
Assistant Library Director	<u> </u>	Jen Thorson
	<u> X </u>	David DeWinter, Visitor

1. Call to Order

The meeting was called to order at 6:10 p.m. by Christine Cox, the President, in the Reed City Public Library Community Room. A quorum was present.

2. Approval of Agenda

The motion made by Nadine White, seconded by Deb Adsmond, to approve the agenda as presented passed unanimously.

3. Approval of Minutes

The motion made by Nadine White, seconded by Phil Noreen, to approve the Monday, May 20, 2013 minutes as presented passed unanimously.

4. Citizen's Requests/ Public Comment

Christine Cox informed the Board that Diane Thompson, a library supporter, had passed away and relayed details associated with her funeral for any wishing to attend.

5. Report from City Council Representative

David Bisbee reported that the City budget passed and relayed several associated considerations, including continuing investigation regarding healthcare savings. He indicated that the City has assisted with tasks associated with expanding TubeLite Inc. services of Reed City to create approximately forty-five area jobs. He indicated that Yoplait requested a reassessment of their taxable value.

6. Report of Finances

Approval of Bills

It was discussed that one Baker & Taylor bill of \$ 11.84 was taken out of bills as it was a duplicate billing and two receipts totaling \$ 20 for Vic's Supermarket were added into bills prior to approval for a revised grand total reflected on the bill cover sheet. The motion made by Nadine White, seconded by Mary Neal, to approve the bills as presented passed unanimously. A motion made by Phil Noreen, seconded Nadine White, to approve year end budget amendments to the 2012/2013 Fiscal Year Budget approved unanimously.

7. Committee Reports

New Facility Committee Report

Proposal options for a possible future millage request were discussed and there was some disagreement as to what options would be the best to present to the Community in the future with respect to renovation only or renovation and addition at 829 S. Chestnut. It was agreed that the item would be deferred to committee level and a meeting was set for July 2nd at 6 pm. Future recommendations regarding a possible millage and an official vote will be addressed at a future Library Board Meeting.

Personnel and Policy Committee Report

None.

8. Director's Report

It was discussed that Hersey Township technically is out of contract on July 1, 2013, but that a slightly revised proposal with the same previously approved "cap" of \$ 2,000, for each of two years for differential billings would be forwarded for the Township Board's review and vote at their July 16, 2013, Board Meeting. The Library will provide regular services to Hersey Township & Village residents in the interim. A motion was made by Nadine White and seconded by Deb Adsmund to offer Lincoln Township a "cap" of \$ 1,500 for each of two years for penal fine differential billings as the Township expressed difficulty in paying increasing billings as contracted. Heather Symon indicated that it is likely that summer reading program participation will exceed participation for the previous summer and progress of the first few weekly programs was communicated. It was noted that two percent increases for staff were approved as part of the 2013/2014 Fiscal Year Budget approved at the April 29, 2013 Library Board Meeting. It was decided that minutes for that meeting would be reviewed prior to forwarding payroll changes. Heather Symon indicated that staff evaluations were completed and all employees received satisfactory reviews.

9. Old Business

None.

10. New Business

It was decided that the Library would participate in the Citywide Garage Sale on Friday, July 19th and Saturday, July 20th. David Bisbee, Mary Neal, Phil Noreen and possibly Deb Adsmund, will volunteer to staff that sale. It was agreed that all proceeds would be in support of the New Library Project.

11. Adjournment

The motion made by Nadine White, seconded by Mary Neal, to adjourn the meeting passed unanimously and the meeting was adjourned at 8:20 p.m. The next Board meeting will be held on Monday, July 29 at 6:00pm in the Reed City Public Library Community Room.

Respectfully submitted,

Heather Symon
Reed City Public Library, Director
Staff appointed Reed City Public Library Board, Recorder