

Reed City Area District Library Board Meeting
May 23, 2017; 6 p.m.
RCADL Community Room
829 Chestnut St., Reed City, MI 49677

Present:

Phil Noreen, President, Reed City
Lyndsey Eccles, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Twila Betzing, Lincoln Township
Terry Blood, Richmond Township
Bob Duke, Hersey Township Liaison
Mary Neal, Green Township Liaison
Jenn Thorsen, Assistant Director
Tom Burnosky, Director

Absent:

Richmond Township Trustee, Open
Cedar Township Liaison, Open

1. Call to order

The meeting was called to order at 6 p.m by Phil Noreen. A quorum was present. Attendance was recorded by Bette Newell.

2. Approval of Agenda

A motion was made by Lyndsey Eccles and seconded by Terry Blood to approve the agenda as amended. It passed.

3. Approval of Consent Agenda

A motion was made by Twila Betzing and seconded by Terry Blood to approve the Consent Agenda. It contains the minutes of the April 24, 2017 Board meeting and the bills and Crossroads Financial Reports. It passed.

4. Citizen's Requests/Public Comment

Bette reported that the children of a deceased patron would like to donate shrubs for the front of the building. The type of shrub was discussed and the board approved the acceptance of this gift.

5. Committee Reports

A. Financial

Tom reported that the Financial Committee did meet and discuss budget and financial strategy for the upcoming year. He will give details later in the meeting. .

B. Personnel and Policy

None

C. Strategic Planning

None

6. Director's Report

A. Program Metrics (see attached)

Tom reported about 75 people attended the New Director/Straw Bale Gardening open house.

Jenn reported on a meeting she attended that will help identify the demographic of the clientele of the library.

B. Tom reported on the Community Data Review and how it might benefit the library.

C. Professional Development update

Tom reported that he was at professional development last week as part of getting his library certification. He reported that it was beneficial. He had to miss the last day due to a health issue.

D. A short video was shown concerning TURNING OUTWARD to inform library strategy to make it most effective.

7. Ongoing Business

A. Tax Capture and RC DDA Dissolution

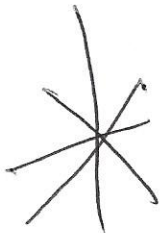
Tom reported that a Michigan law has been passed that allows libraries to opt out of the tax capture by DDA's. Mary will consult with the RC DDA's lawyer about this. The amount of the tax capture is \$4,065.

B. 2017 Budget

Tom reviewed some items in the 2016 budget that were below or above allotments. He will have a 2017 budget prepared by June 12 for review by the board before the meeting. It will be voted on at the June 26, 2017 meeting.

C. RCADL Advertising Policy

A motion was made by Phil Noreen and seconded by Lyndsey Eccles to approve purchase of a \$50 ad in the Crossroads Theatre Guild program for the 2017-2018 season. A roll call vote was taken. Yeas: Terry Blood Twila Betzing, Phil Noreen, Lyndsey Eccles, Bette Newell. Nays: None. It passed.



8. New Business

A. Discuss spot Bonus for staff.

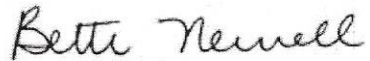
A motion was made by Bette Newell and seconded by Terry Blood to approve a \$100 net one time bonus for Julie Grove and Kathy Ridenour for their extra hard work during the transition. A roll call vote was taken. Yeas: Lyndsey Eccles, Phil Noreen, Twila Betzing, Terry Blood, Bette Newell. Nays: None

- B. It was decided to retire the piggy banks that have been sitting out in area business for the last several years.

9. Adjournment

A motion was made by Terry Blood and seconded by Twila Betzing to adjourn the meeting. It passed. Meeting adjourned at 7:55 p.m.

Respectfully submitted,



Bette Newell, Secretary, RCADL

The next meeting of the RCADL Board will be held June 26, 2017, 6 p.m. in the RCADL Community Room.